



THE CORPORATION OF THE TOWNSHIP OF BONFIELD
REGULAR MEETING OF COUNCIL
January 14th, 2025

PRESENT: Narry Paquette, Chair Jason Corbett
Donna Clark Dan MacInnis
Steve Featherstone

STAFF PRESENT: Andrée Gagné, Deputy Clerk-Treasurer
Alex Hackenbrook, Public Works Manager
Nicky Kunkel, CAO Clerk-Treasurer
Simon Blakeley, Planning Administrator

1. Call to Order

Motion 1

Moved by Councillor Corbett Seconded by Councillor Clark
THAT this meeting be opened at 7:00 p.m.

Carried

2. Adoption of Agenda

Motion 2

Moved by Councillor MacInnis Seconded by Councillor Corbett
THAT the agenda presented to Council and dated the 14th day of January 2025, be adopted as presented.

Carried

3. Disclosure of Pecuniary Interest – None for this session

4. Adoption of Previous Minutes

Motion 3

Moved by Councillor Clark Seconded by Councillor Featherstone
THAT the Minutes of the Regular Council Meeting of December 10th, 2024 be adopted as circulated.

Carried

5. Presentation & Delegations – None for this session

6. Staff Reports

6.a Report from CAO – eScribe Software Agreement

Motion 4

Moved by Councillor Featherstone Seconded by Councillor MacInnis
THAT Council authorizes the agreement and agenda services from eScribe in 2025 for the subscription fee of \$5,900.

Carried



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6.b Report from CAO – Pesce Employee Workplace Training

Motion 5

Moved by Councillor Corbett
THAT Council accepts the quote from Pesce and Associates for mandatory workplace training for all staff in the amount of \$1,950 plus travel disbursements.
Carried

7. Adoption of Committee Minutes/ Motions

Motion 6

Moved by Councillor Featherstone
WHEREAS the Planning Advisory Committee recommended that the proposed by-law amendment to Comprehensive Zoning By-law 2012-49 prepared by staff in consultation with the Planning Advisory Committee be forwarded to Council for further review and consideration at its next scheduled meeting; BE IT HEREBY RESOLVED THAT Council approves of the recommendation.
Carried

Motion 7

Moved by Councillor MacInnis
WHEREAS the Recreation & Fitness Committee recommended to Council that the Township of Bonfield apply for the TD Friends of the Environment Foundation Grant in the amount of \$7,443.66, of which the Township's costs will be \$0.00 for new planters, soil and other gardening materials for the Community Garden; BE IT HEREBY RESOLVED THAT Council approves of the recommendation.
Carried

Motion 8

Moved by Councillor Clark
THAT Council accepts the proposed 2025 Recreation Committee meeting schedule as stated in the January 7, 2025 Recreation Committee Minutes.
Carried

8. Items for Council Discussion – None for this session

8.a Transfer of Accumulated Surplus Funds

Motion 9

Moved by Councillor Corbett
THAT Council hereby authorizes the transfer of any accumulated surplus, identified in the 2024 audit, as well as any operating surplus identified in the 2024 operating year, to the Working Capital Reserve.
Carried



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8.b 2025 Council Meeting Dates

Motion 10

Moved by Councillor Clark

Seconded by Councillor MacInnis

THAT Council hereby approves the 2025 Council meeting schedule as attached; AND THAT meetings may be cancelled and Special meetings scheduled when needed.

Carried

9. Resolutions to be Considered for Adoption

9.a 2025-01 By-law – To Authorize Temporary Borrowing

Motion 11

Moved by Councillor Featherstone

Seconded by Councillor Clark

THAT Council for the Township of Bonfield hereby adopts By-Law 2025-01, being a by-law to authorize temporary borrowing from time to time to meet current expenditures during the fiscal year ending December 31st, 2025, as presented and is considered read three times and passed this 14th day of January, 2025.

Carried

9.b 2025-02 By-law – To provide for Interim Tax Levy for 2025

Motion 12

Moved by Councillor MacInnis

Seconded by Councillor Corbett

THAT Council for the Township of Bonfield hereby adopts By-Law 2025-02, being a by-law to provide for an Interim Tax Levy for the year 2025, as presented and is considered read three times and passed this 14th day of January, 2025

Carried

9.c 2025-03 By-Law – To Appoint a Committee of Adjustment

Motion 13

Moved by Councillor Corbett

Seconded by Councillor Clark

THAT Council for the Township of Bonfield hereby adopts By-Law 2025-03, being a by-law to constitute and appoint a Committee of Adjustment for the Municipality, as presented and is considered read three times and passed this 14th day of January, 2025.

Carried

9.d 2025-05 By-Law – Fire Protection Grant Agreement

Motion 14

Moved by Councillor Featherstone

Seconded by Councillor Corbett

THAT Council for the Township of Bonfield hereby adopts By-Law 2025-05, being a by-law to enter into an agreement with the Province of Ontario, as presented and is considered read three times and passed this 14th day of January, 2025.

Carried



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9.e 2025-06 By-Law – Livestock Valuer Agreement

Motion 15

Moved by Councillor Featherstone
THAT Council for the Township of Bonfield hereby adopts By-Law 2025-06, being a by-law to enter into an agreement with Pauline Carmichael to provide Livestock Valuer services, as presented and is considered read three times and passed this 14th day of January, 2025.

Seconded by Councillor MacInnis

Carried

9.f City of North Bay to Participate in the 2025 Household Hazardous Waste Program

Motion 16

Moved by Councillor Clark
THAT the Council of the Township of Bonfield recommends continuing participating in the Household Hazardous Waste Program with the City of North Bay for the year 2025 at the cost of \$4,320.

Seconded by Councillor MacInnis

Carried

9.g Lake Nosbonsing OPP Board Minutes – Appointment of Community Rep

Motion 17

Moved by Councillor Corbett
WHEREAS the Lake Nosbonsing OPP Detachment Board Community Representative Advisory Committee recommended to Council for the Township of Bonfield, Council for the Township of Chisholm and Council for the Municipality of East Ferris that Brian Linn be appointed to the Lake Nosbonsing OPP Detachment Board as the community member who is neither a member of the council of, nor an employee of, any of the above municipalities, jointly appointed by all of the above municipalities; AND THAT this appointment shall be for the remaining 2022-2026 term of Council; BE IT HEREBY RESOLVED THAT Council of the Township of Bonfield approves of this recommendation.

Seconded by Councillor Clark

Carried

9.h Township of Papineau-Cameron - Pre-Approved Affordable Housing Plans

Motion 18

Moved by Councillor Corbett
THAT Council for the Township of Bonfield supports the Township of Papineau-Cameron calling on the Ontario government to amend the Ontario Building Code to include provisions for pre-approved affordable housing plans specifically aimed at supporting low income and homeless individuals, with provisions that zoning by-laws are adhered to; AND THAT a copy of this resolution be forwarded to the Premier of Ontario, the Minister of Municipal Affairs and Housing, and MPP Fedeli.

Seconded by Councillor Clark

Carried



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9.i 2025 Municipal & Cyber Insurance Quotes

Motion 19

Moved by Councillor Clark

Seconded by Councillor Corbett

THAT Council accepts the quotes for Municipal and Cyber Insurance for the year 2025 in the amount of \$185,978.68.

Carried

10. Correspondence

Motion 20

Moved by Councillor Clark

Seconded by Councillor Featherstone

THAT Council receives the Correspondence circulated with the Agenda of January 14, 2025.

Carried

11. Question Period – There were no questions submitted for this meeting

12. Closed Session – None for this session

13. Confirmatory By-Law

Motion 21

Moved by Councillor MacInnis

Seconded by Councillor Corbett

THAT the Council for the Township of Bonfield hereby adopts By-Law 2025-04 to confirm the proceedings of Council from December 10th, 2024 to January 14th, 2025, as presented and is considered read three times and passed this 14th day of January, 2025.

Carried

14. Adjournment

Motion 22

Moved by Councillor Clark

Seconded by Councillor Featherstone

THAT this meeting be adjourned at 7:34 p.m.

Carried

MAYOR

CLERK